



**DIAGRAM OF MOBILE UNIT SETUP**

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**EMERGENCY CONTACT INFORMATION**

Name	Phone Number
Address	
Any Other Information:	

**DISCLAIMER AND SIGNATURE**

BY SIGNING THIS APPLICATION, THE APPLICANT IS ACKNOWLEDGING AND AGREEING TO THE FOLLOWING:

I certify that my answers are true and complete to the best of my knowledge and that I have received a copy of the City Food Cart Standards or the Open Space Temporary Unit Site Standards.

My business does not present a danger to the public health, safety, morals or general welfare of the citizens of Tillamook.

My business is in compliance with all local, county, state and federal laws.

My business is in compliance with all relevant federal, state, county and city bonding and licensing requirements

My signage and display of merchandise will meet the City's requirements.

All outdoor storage, display, and equipment will not interfere with property ingress and egress.

No part of my business, signage or equipment will be located on public property or in the public right-of-way.

My business operations shall conform to statements made in this application and with any special conditions of operation imposed.

I understand the permit and/or agreement is not transferable or assignable.

I understand that false or misleading information in my application may result in denial of this application.

I understand City shall have no liability for any injury, loss, or damage caused by tenant, third parties, or by any condition arising from flooding, earthquake, etc.

Signature:	Date	
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**FOR CITY HALL USE:**

Location Assigned :		Routed to Police :	
City Business License Number :		Application Fee Paid:	
Date :		Date Paid:	
Authorized By :			

## Temporary Mobile and Food Cart Unit Fee Schedule

**A one-time application fee of \$150 is due at submission of an application**

	<u>Peak Season</u> May – September	<u>Off-Peak Season</u> October – April
Daily Rate	\$40.00	\$40.00
Weekly Rate	\$200.00	\$150.00
Monthly Rate	\$800.00	\$500.00
Annual Rate	\$625.00 per month (\$7,500.00 annual lease)	

### Permits Required

*Fees will be determined at the time of the application*

**City Business License: Temporary or Annual depending on length of occupancy**

**Zoning Permit: Depending on length of occupancy**

**Sign Permit for free standing sign, building or unit sign**

**City Water Hook-up if applicable**

**City Sewer Hook-up if applicable**

**County Permits: as required**

## Food Carts Standards

These Food Carts standards shall be for the rental of spaces on City owned property in Tillamook, Oregon for the temporary placement of specifically designed "mobile food cart units" containing less than 500 square feet of space.

Each mobile unit must be originally manufactured as a food cart. No open carts are allowed. Food cart units permitted on the subject property shall meet the following standards as determined by an inspection by the building official. It shall have a State insignia indicating compliance with Oregon State Construction Standards in effect at the time of manufacture, and including compliance for reconstruction or equipment installation made after manufacture.

Notwithstanding deterioration, misuse, neglect, accident or other cause, the mobile unit shall meet the State standards for construction evidenced by the insignia. Food Carts standards have been developed with the following provisions and any additional conditions set forth in the City's approval prior to occupancy.

**In any flood zone, each unit shall maintain emergency shut-off or disconnection points for all utilities and be able to be disconnected from these utilities (sewer, water, and electrical services) and vacated safely and timely from the subject property in the event of flooding or other natural hazards or other emergency in order to protect life and property**

### **Unless located within a fully designed Food Court:**

- A. The space provided for each unit shall be 1,600 square feet exclusive of any space used for common areas, such as driveways, walkways, parking spaces for vehicles other than recreational vehicles/mobile units, and landscaped areas.
- B. Driveways shall not be less than 24 feet in width if parking is permitted on the margin of the driveway, or less than 20 feet in width if parking is not permitted on the edge of the driveway. Driveway shall be paved with asphalt, concrete or similar impervious surface and designed to permit easy access to each unit space.
- C. Unless existing prior to adoption of this resolution, a space provided for each unit shall be paved with existing asphalt, concrete or similar material and be designed to provide runoff of surface water. The part of the space which is not occupied by the unit, not intended as an access way to the unit or part of an outdoor patio, need not be paved or covered with gravel, provided the area is landscaped or otherwise treated to prevent dust and mud.
- D. Except where prohibited by FEMA regulations, parking surfaces shall be covered with paved with asphalt, concrete or similar material.
- E. Each unit may be required to be connected to the water and sewage service depending on the length of occupancy. If existing prior to adoption of this resolution, auxiliary storage tanks are allowed on the pad, if connected to existing gray water tank and, removal of gray water must be done by the Tenant on a regular basis.

- F. **All units are required to provide a program for maintenance of fats, oils, and grease and, upon request, provide evidence that the program is being followed.**
- G. Each unit space may be connected with electrical service depending on the length of occupancy.
- H. Each Tenant shall provide one trash receptacle for the disposal of solid waste materials in convenient locations for the use of guests, and located in such number and be of such capacity that there is no uncovered accumulation of trash at any time. The Tenant will provide garbage collection on a routine basis.
- I. Each tenant shall provide a restroom (or port-a-potty) with a handwashing facility that provides hot and cold running water, soap, and paper towels or air dryer (OAR 333-162-0020(4)).
- J. The Tenant shall provide one picnic table clearly identified as being affiliated with their food cart.
- K. **Each unit space shall be maintained in a neat appearance at all times. Except for vehicles, there shall be no outdoor storage of materials or equipment. Grounds keeping maintenance shall be the responsibility of the tenant.**
- L. **Each vendor shall provide the City with proof of liability insurance, insuring vendor and City from claims for personal injury, real and/or personal property damage from activities on the subject property.**
- M. Each unit on the subject property shall be located no closer than 12 feet from another unit on the subject property. Each unit on the subject property shall be located no closer than 10 feet from the property boundary.
- N. Each unit shall have external lighting for customer safety.
- O. **Each unit serving food shall:**
  - 1) **Install a backflow prevention device and provide the City with a copy of a signed/approved County sanitation inspection;**
  - 2) **Provide a copy of the Health Department approval upon request.**
  - 3) **Provide a Type 1 cooking hood with a fire suppression system.**

The City reserves the right to update, add to, and or change these standards as necessary.