

**City of Tillamook City Hall Rehabilitation Project  
RFP Questions and Addenda to Date**

**October 12, 2017**

1. What is the deadline for submission of questions related to this RFP?  
*All Questions should be submitted no later than October 17, 2017.*
2. From page 1 of the RFP: “Sealed responses marked ‘Architectural and Engineering Services for the Rehabilitation of Tillamook City Hall’ will be accepted by the City of Tillamook, 210 Laurel Avenue, Tillamook, OR 97141, Attn: Paul Wyntergreen, electronic data format (pdf only) or by hand delivery to Paul Wyntergreen, City Manager, 201 Laurel Avenue, Tillamook, until 2:00 pm local time, Wednesday, October 24, 2017.”
  - a. Would it be acceptable to submit a digital copy of the proposal via email or should it be sent on flash drive or CD in the mail?  
*Yes, we will except via email but will not be responsible for any delays or breakdowns in transmission.*
  - b. Assuming that ‘by hand delivery’ is a reference to printed copies, how many copies are desired?  
*We would like 3 copies*
3. Can you kindly clarify the proposal due date? The RFP indicates it is due Wednesday, October 24, but October 24 is a Tuesday.  
*Yes, the RFP is due Tuesday October 24, 2017 at 2:00 p.m.*
4. Also, please confirm that TURA is the Tillamook Urban Renewal Agency; the acronym is included in the RFP but I couldn’t find a primary citation. And is TURA the entity to whom this proposal should be addressed?  
*Yes, TURA is Tillamook Urban Renewal Agency but no, TURA is not involved with this project.*
5. Pg 1 –What does IFA financing stand for?  
*IFA stands for Infrastructure Finance Authority, a State Agency*
6. Are there constraints placed upon the city with this financing agency?  
*There is a 36 month time completion from signed contract date with IFA.*
7. Reference is made to a total project cost of \$1.5M. Reference is also made to design services, several phases of work, the purchase of new equipment, furniture, and fixtures, and general contractor overhead and profit. What would the City like to accomplish with \$1.5M?  
*The City would like a completed project that is ready for occupancy within that budget. Therefore the budget total encompasses design and construction management and completion of construction.*
8. Pg 3 – reference is made to “construction approach.” Is the city seeking design / build teams or just A/E services?  
*Our original concept was for A/E however 3.0 The responding firm may propose alternative components or solutions not identified in this document. We will select alternatives if you decide to submit a design build.*
9. Reference is made to warranties related to construction. What is intended regarding warranties?  
*Over and above standard E &O assurances, the City was looking for any assurance that a product can be delivered that is built within budget and satisfies the performance goals of the City.*
10. What is meant by “preference will be given to teams delivering a quality project at the lowest cost?” Fees are not part of this RFQ.  
*This is not requesting a price quote, but rather was meant to have the proposer describe how they would control all cost aspects in order to deliver a completed project within budget.  
Additionally, there is a rate schedule request in Section 3.0; “The firm shall provide a full scope of services offered (and affiliated billing rates for any additional work that may be requested).”*
11. Will there be future work for Phase III?  
*The current RFP is for Phase I & II only.*