



Tillamook Urban Renewal Agency ~ 210 Laurel Avenue ~ Tillamook, Oregon 97141  
~ Phone: 503-842-2472 ~ Fax: 503-842-3445

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## **Design or Engineering Assistance Application**

Date of Submission \_\_\_\_\_

### **Applicant Information:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Address of Subject Property \_\_\_\_\_

Assessor Tax Lot Number \_\_\_\_\_

Contact Person \_\_\_\_\_ Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

☐ Building Owner

☐ Tenant

### **Building Owner Information (if different from applicant):**

Contact Person \_\_\_\_\_

Contact Address \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

☐ Owner is aware of the application

☐ Owner has endorsed the application

### **Potential Design and/or Engineering Firm Information:**

Company \_\_\_\_\_

Address \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone/Email \_\_\_\_\_



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**Please submit the following information with your application:**

- ☐ Photographs clearly showing existing conditions of the building to be improved.
- ☐ A written description of the proposed work (attached).
- ☐ Basic drawings or sketches showing the proposed improvements.
- ☐ Written consent from the property owner, if owner is different from applicant.

**Requirements:**

- Professional design or engineering work shall not begin until this application is approved by the Tillamook Urban Renewal Agency board.
- Design and Engineering services are limited to signs, facades, building exterior improvements, or other TURA Plan approved renovations. A further description of eligible/ineligible projects are described by Program Guidelines.
- Design and Engineering assistance funding shall be issued by the Tillamook Urban Renewal Agency board directly to the applicant after proof of payment and receipt of reproducible design materials.

**Project Start Date** \_\_\_\_\_

**Expected Completion Date** \_\_\_\_\_

**Total Estimated Cost of Project** \_\_\_\_\_

**Grant Amount Requested** \_\_\_\_\_

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*I agree that the information provided above and within is accurate and correct to the best of my knowledge and that all required permits will be obtained. I also assure that my person and business are in compliance with all laws, ordinances, rules and regulations of the State of Oregon and the Tillamook Urban Renewal Agency.*

**Signature of Applicant** \_\_\_\_\_

**Date** \_\_\_\_\_



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### Written Summary of Proposed Work:

Please be specific, providing as many details regarding materials as possible. Also, explain how the proposed project will enhance the integrity of the TURA District. In addition, please provide; purpose for the project, intended use of the building, current use of the building and estimated age of the building.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

**\*\*Attach additional sheets if necessary.**