

BUSINESS REGISTRATION APPLICATION  
CITY OF TILLAMOOK  
210 LAUREL AVENUE  
TILLAMOOK, OR 97141  
503-374-1814  
Fax 503-842-3445  
[mtucker@tillamookor.gov](mailto:mtucker@tillamookor.gov)

NOTICE: Acceptance of business registration application does not certify that applicant has complied with all City Code provisions.

**All information must be completed before application will be accepted**  
**Please review, make any additions or corrections, sign and return to City Hall with payment**

Please print or type information.

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

Business Street Address: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business EIN/SS \_\_\_\_\_

Business Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional Business Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of business to be conducted: \_\_\_\_\_

Delivery  Soliciting/Door to Door  **IMPORTANT: If delivering food or soliciting food products door to door you must first check with Tillamook County Environmental Health for Requirements.**

**Fees: \$25.00 Surcharge in addition to registration fees per Resolution No. 1663**

**Base fee per Resolution No. 1661 (up to 11 employees) \$ 75.00 + \$25.00 = \$100.00\***

**12 – 30 employees \$150.00 + \$25.00 = \$175.00\***

**31 + employees \$300.00 + \$25.00 = \$325.00\***

**\*Two part-time employees (up to 24 hrs/wk) are considered one full-time employee for licensing costs.**

**Temporary (Up to three months) One-third of the annual fee + prorated surcharge (\$6.25)**

**Business registrations follow the City's fiscal year and run from July 1 thru June 30 of the following calendar year. Registration and surcharge fees are prorated quarterly for new businesses.**

**Number of On-site Employees-Full Time:** \_\_\_\_\_ **Part Time:** \_\_\_\_\_

*(Owner(s) counts as one employee)*

**Date Submitted**

**Print Applicant's Name**

**Applicant's Signature**

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OFFICE USE ONLY

Receipt No. \_\_\_\_\_ Date Paid \_\_\_\_\_ Application No. \_\_\_\_\_

REV 10/12/17

Date Certificate Mailed \_\_\_\_\_