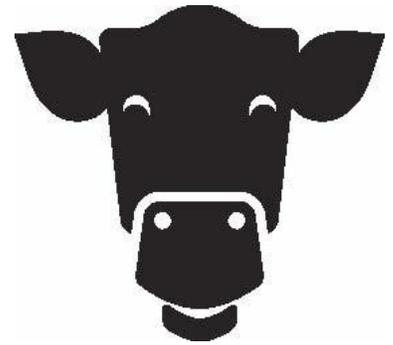


**TILLAMOOK URBAN RENEWAL  
AGENCY  
BUDGET FOR FISCAL YEAR  
2016-2017**



**College to Clinic Sidewalk Project**



**2nd Street Alley Gate Project**



**Goodspeed Skate Park Project**

**TILLAMOOK URBAN RENEWAL AGENCY  
210 Laurel Avenue  
Tillamook OR 97141**

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# **Tillamook Urban Renewal Agency**

## **2016-2017 Budget**

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**The Dairylands**  
Tillamook, OR

**Tillamook Urban Renewal Agency  
Budget Committee  
FY 2016-2017**

**Board of Directors**

Chair Doug Henson  
1130 Meadow Avenue  
Tillamook OR 97141

Vice Chair Adam Schwend  
2510 3<sup>rd</sup> Street  
Tillamook OR 97141

Alene Allen  
1102 5<sup>th</sup> Street  
Tillamook OR 97141

Cheryl Davy  
402 Douglas Avenue  
Tillamook OR 97141

Ruth LaFrance  
7730 Trask River Road  
Tillamook OR 97141

Carolyn Decker  
255 Bluebird Lane  
Tillamook OR 97141

Suzanne Weber  
314 Miller Avenue  
Tillamook OR 97141

**Budget Committee**

Sheryl Pingel  
2418 8<sup>th</sup> Street  
Tillamook OR 97141

Justin Aufdermauer  
4205 Filbert Ave  
Tillamook OR 97141

Pat Kehr  
303 Miller Ave  
Tillamook OR 97141

Jorge Rios  
1207 2<sup>nd</sup> Street  
Tillamook OR 97141

Steve Fladstol  
3409 Alder Lane  
Tillamook OR 97141

Teri Fladstol  
3409 Alder Lane  
Tillamook OR 97141

**Staff:**

TURA Administrator – Paul Wyntergreen  
Executive Assistant – Debbi Reeves



**Tillamook Urban Renewal Agency  
Budget Committee Meeting Public Notice and Agenda**

**April 25, 2016 - 5:30 PM**

Tillamook City Hall – 210 Laurel Avenue – Tillamook Oregon 97141

- 1. CALL TO ORDER, ROLL CALL, and INTRODUCTIONS**
  
- 2. ELECTION OF OFFICERS**
  - ~~~~~ Budget Chair
  - ~~~~~ Budget Vice Chair
  - ~~~~~ Budget Secretary
  
- 3. APPROVAL OF BUDGET COMMITTEE MINUTES FROM APRIL 27, 2015**
  
- 4. 2016 BUDGET MESSAGE - Paul Wyntergreen, TURA Administrator**
  
- 5. REVIEW OF BUDGET DOCUMENTS FOR FISCAL YEAR 2016-2017**
  
- 6. RECOMMEND APPROVAL OF 2016-2017 BUDGET TO TURA BOARD OF DIRECTORS**
  
- 7. ADJOURNMENT**

This is a public meeting per ORS Chapter 192. The Board reserves the right to adjourn into Executive Session per ORS 192.660. The meeting location is accessible to persons with disabilities. Please contact the office of the City Manager at 503-842-2472 should special accommodations be required for citizens with visual or hearing impairment. Persons with hearing impairments may contact the Oregon Relay Service at 1-800-648-3458 (TTY) OR 1-800-848-4442 (VOICE)

Se anima a los ciudadanos que tengan interés en el tema (s) del orden del día para asistir a esta reunión es una reunión pública por Estatutos Revisados de Oregon 192, con el testimonio público permitiío, una vez reconocido por el Presidente del Comité. El comité anteriormente se reserva el derecho celebrar una sesión ejecutiva por los Estatutos Revisados de Oregon Capítulo 192.660. El Ayuntamiento es accesible a discapacitados. Por favor, póngase en contacto con la oficina del administrador de la ciudad deben ser adaptaciones especiales requerida. Los ciudadanos con impedimentos visuales o manuales pueden comunicarse con el Servicio de Retransmisión de Oregon llamando al 1-800-648-3458 (TTY) or 1-800-848-4442 (VOZ).

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Posted :April 20, 2016 \* Website: [www.tillamookor.gov/urban-renewal](http://www.tillamookor.gov/urban-renewal) \* Tillamook City Hall \*

Tillamook Urban Renewal Agency - 210 Laurel Avenue - Tillamook, OR 97141



**Tillamook Urban Renewal Agency Meeting Minutes  
April 27, 2015**

**1. CALL TO ORDER, ROLL CALL and INTRODUCTIONS**

- Present: Board Member Carolyn Decker  
Board Member Alene Allen  
Vice Chair Doug Henson  
Board Councilor Cheryl Davy  
Budget Committee Member Sheryl Pingel  
Budget Committee Member Justin Aufdermauer  
Budget Committee Member Pat Kehr  
Budget Committee Member Jorge Rios  
Budget Committee Member Steve Fladstol  
Budget Committee Member Teri Fladstol
- Absent: Chairperson Ruth LaFrance  
Board Member Dave Schrom  
Board Member Suzanne Weber  
Budget Committee Member Adam Schwend
- Staff Present: Paul Wyntergreen, TURA Administrator  
Debbi Reeves, Executive Assistant

The Tillamook Urban Renewal Agency Budget Committee meeting for fiscal year 2015-2016 was called to order on April 27, 2015 at 5:30 p.m. by TURA Vice Chair Doug Henson. Roll call was taken by Executive Assistant Debbi Reeves. She noted the excused absense of Ruth LaFrance and the absenses of Dave Schrom and Suzanne Weber.

**2. ELECTION OF OFFICERS:**

- ~ Budget Chair
- ~ Budget Vice Chair
- ~ Budget Secretary

Vice Chair Henson opened the floor for nominations of Budget Committee officers.

Pat Kehr nominated Carolyn Decker for Budget Chair. Alene Allen nominated Doug Henson for Budget Chair. With no further nominations the vote was called for. There were six votes for Decker and two votes for Henson. Vice Chair Henson turned the meeting over to Budget Chair Carolyn Decker.

Chair Decker opened the nominations for Budget Vice Chair. Cheryl Davy nominated Doug Henson for the position of Vice Chair. There were no other nominations. With a unanimous vote, Doug Henson was elected Budget Vice Chair.

Chair Decker asked for nominations for the position of Budget Secretary. Teri Fladstol asked what the secretary does for the Budget Committee. D. Reeves noted the secretary signs the meeting minutes. Doug Henson nominated Pat Kehr for the Budget Secretary position. There were no other nominations. Pat Kehr was elected Budget Secretary unanimously.

**3. APPROVAL OF BUDGET COMMITTEE MINUTES FROM MAY 12, 2014**

Chair Decker asked for a motion to approve the minutes of the Budget Committee meeting held last year on May 12, 2014. D. Henson made a motion to approve the minutes as written. A. Allen seconded the motion. The motion passed unanimously.

**MOTION:** Vice Chair Doug Henson, **SECOND:** Board Member Alene Allen

Board Member Carolyn Decker	AYE
Board Member Alene Allen	AYE
Vice Chair Doug Henson	AYE
Board Councilor Cheryl Davy	AYE
Budget Committee Member Jorge Rios	AYE
Budget Committee Member Justin Aufdermauer	AYE
Budget Committee Member Pat Kehr	AYE
Budget Committee Member Sheryl Pingel	AYE
Budget Committee Member Steve Fladstol	AYE
Budget Committee Member Teri Fladstol	AYE

**4. BUDGET MESSAGE - TURA Administrator Paul Wyntergreen**

TURA Administrator Paul Wyntergreen presented the Budget Message to the committee. He noted that cash carry over for the year is good. He commented on five year projections recently approved by the TURA Board. He explained upcoming projects and anticipated projects, therefore the potential need to refinance existing debt and borrow additional funds. He spoke about the upcoming ODOT Intersection project beginning this fall.

There were explanations and comments pertaining to parking, power undergrounding, sidewalk improvements, ball fields, signage, and grant match funds for the Crosstown Connections project and the Sue H. Elmore Park project.

*April 27, 2015 - Page 2 of 3*

**5. REVIEW BUDGET DOCUMENTS FOR FISCAL YEAR 2015-2016**

P. Wyntergreen proceeded to review the budget forms with the committee members. There were comments, questions, and explanations about changed or removed budget lines. There were no changes made to the budget lines by the committee.

**6. RECOMMEND APPROVAL OF 2015-2016 TURA BUDGET TO BOARD OF DIRECTORS**

Pat Kehr made a motion to approve the TURA 2015-2016 budget as presented. Teri Fladstol seconded the motion. The motion passed unanimously.

**MOTION:** Budget Committee Member Pat Kehr, **SECOND:** Budget Committee Member Teri Fladstol

Board Member Carolyn Decker	AYE
Board Member Alene Allen	AYE
Vice Chair Doug Henson	AYE
Board Councilor Cheryl Davy	AYE
Budget Committee Member Jorge Rios	AYE
Budget Committee Member Justin Aufdermauer	AYE
Budget Committee Member Pat Kehr	AYE
Budget Committee Member Sheryl Pingel	AYE
Budget Committee Member Steve Fladstol	AYE
Budget Committee Member Teri Fladstol	AYE

**7. ADJOURNMENT**

With no further business Budget Chair Carolyn Decker adjourned the meeting at 5:55 p.m.

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Budget Secretary Pat Kehr

Respectfully Submitted by:  
Executive Assistant Debbi Reeves

## **Tillamook Urban Renewal Agency 2016-2017 Budget Message**

### ***BACKGROUND:***

An urban renewal agency seeks to leverage the future in its early stages. TURA has received tax revenues for 9 years and has been providing assistance since 2009. As the years continue, Tillamook Urban Renewal Agency has expanded activities in the district and requests for TURA assistance have increased as anticipated. The Agency has approximately 17 years left in its 25-year plan, as the 2012 substantial amendment extended the approximate life of the Agency to 2033.

The Agency has been working towards the goals and objectives of the Plan with projects that improve the living conditions for community members and revitalize properties within the district boundaries. The Plan contains six goals for the Agency to focus on and projects implemented thus far have remained true to those goals. (See Appendix)

In 2012, TURA did a substantial plan amendment, which affected tax revenue projections for the agency. We are still dealing with the amendment, which did not assume loss of taxable property from the district.

### ***THIS FISCAL YEAR:***

For 2016-2017, we are still being conservative with anticipated tax revenue estimates. We anticipate a minimal increase in tax revenues from several new construction projects that should now be included in the tax rolls. Overall we anticipated a 5% increase from last fiscal year.

Cash carry-over remains on the higher side as the Agency receives loan repayment from several of the loans made over the past few years. The agency is retaining these funds for anticipated private projects.

After discussion with auditors last year, all interest has been moved to the General Fund interest line. A considerable amount of General Fund money and TIF are combined in the Local Government Investment Pool (LGIP) account.

Materials and Services remain steady with slight increases as necessary. Agency Bond insurance is on a 3-year pre-paid plan and will not be due again until November 2017. The General Fund Unappropriated Ending Fund Balance is set at 10%, as in previous years.

In Capital Outlay lines, we have included project funding from the newly established credit line with Oregon Coast Bank. This credit line is only available for public project funding.

The ODOT Hwy 101/US 6 Intersection project is scheduled to begin demolition and construction in 2016-2017. The Oregon Coast Bank credit line will be utilized for any TURA assistance with this project. In 2015, the TURA Board of Directors approved a priority project list for upcoming years, which included not only regular grant and loan

opportunities, but also includes sidewalk repairs, parking, city gateways, murals, visitor signage, underground utilities, assistance with projects related to the ODOT Intersection project, Hadley Ball Fields, and the Holden Creek project. TURA's focus is still in the town center area and the 2nd Street Pilot Project area.

Most of the following project commitments will carry over from Fiscal Year 2015-2016:

- 1) The **Hoquarton Historical and Interpretive Center** project continues with Phase 2. There is a small balance to pay out and could possibly be expended before the end of Fiscal Year 2015-16. The Agency approved \$20,000 assistance with the **Hoquarton House parking lot**, which should be expended in FY 2016-2017.
- 2) The **2nd Street Pilot project** continues with an approximate line balance of \$265,000. The 2<sup>nd</sup> Street Pedestrian Plaza project, between Main and Pacific, is a part of the pilot project and included as a part of the ODOT project. TURA's work may include power undergrounding and improvements west of Main.
- 3) The Agency committed \$160,000 towards the **Goodspeed Park Skatepark** or Fiscal Years 2014-15 and 2015-16. These funds may be expended prior to the current year-end as construction crews have already mobilized onsite.
- 5) We anticipate the matching grant funds for the **Crosstown Connections** project for \$50,000 be expended in 2016-17.
- 6) A Grant-Loan application for \$100,000 was approved for **Candace and Ross Ryding** for their building located at 312-314 Main Avenue. There is approximately \$64,000 left to pay out. TURA purchased the **clock sign** for the building and has approximately \$3,800 left to pay.
- 7) **Tillamook Senior Citizens Club** ADA renovation project in the amount of \$37,710.00 may be paid out prior to 2015-16 year-end but may carry-over.
- 8) The **de Garde Brewing** renovation project of the old NAPA building will begin in FY 2016-17. TURA has committed \$100,000.
- 9) TURA has committed \$50,849.60 toward running **underground electrical** in the 1<sup>st</sup> Street alley between Highway 101 and Stillwell Avenue.
- 10) **All Starr Signs** will begin a sidewalk project at their new location in downtown, of which TURA committed \$9,338.00 in assistance but can qualify as a public expenditure since it is all in the right-of-way.

These projects will be funded from the Oregon Coast Bank credit line. The loan consolidation and establishment of a new line of credit with Oregon Coast Bank was completed in August 2015. One of the requirements for the new line of credit is that funds can only be used for public projects.

Private project funding will come from the TLC Fibre Federal Credit Union lines of credit and loan repayment to TURA monies. Staff is currently working with TLC Fibre for the possibility of establishing future private project funding.

As noted in the opening paragraph, TURA project assistance will only continue to increase for the next several years; therefore financial planning is a very important issue for the Board of Directors as well as the Budget Committee.

The TURA Board adopted a Five Year Priority Project List in 2015. The following are the public projects from that list with estimated funding dates.

2016-2017

\$ 50,000	Crosstown Connection Grant Match
\$200,000	Parking
\$ 25,000	Hadley Fields
\$150,000	ODOT Assistance
\$100,000	Underground Electrical

2017-2018

\$ 50,000	Sidewalks
\$150,000	Holden Creek
\$100,000	Hadley Fields

2018-2019

\$200,000	Gateways
\$ 50,000	Sidewalks

**RESOURCES AND REQUIREMENTS**

**FORM  
LB-10**

**Tax Increment Financing (TIF)**

**Tillamook Urban Renewal Agency**

(Fund)

(Name of Municipal Corporation)

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2016-2017			
	Actual		Adopted Budget This Year 2015-2016		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2013-2014	First Preceding Year 2014-2015						
				RESOURCES				
				Beginning Fund Balance:				
1	272,231	210,990	109,772	1 Cash on hand (cash basis)	310,000			1
2	14,443	11,692	12,000	2 Previously levied taxes to be received	10,000			2
3	1,606	2,110	1,800	3 Interest Earned <b>(all interest moved to GF revenue)</b>	0			3
4	0	0	0	4 Transfers from other funds	0			4
5	0	0	1,560,000	5 Other Revenues - Debt Consolidation	0			5
6				6	0			6
7				7				7
8				8				8
9	288,280	224,792	1,683,572	9 Total Resources, except taxes to be levied	320,000		0	9
10			263,000	10 Taxes estimated to be received	275,000			10
11	227,384	247,696		11 Taxes collected in year levied				11
12	515,664	472,488	1,946,572	12 <b>TOTAL RESOURCES</b>	595,000		0	12
				REQUIREMENTS				
1	167,920	167,920	1,617,000	1 Public Debt Service	150,000			1
2	0	0	0	2 Private Debt Service	57,500			2
3	127	127	15,000	3 Bank & Loan Fees	200			3
4	136,627	183,500	314,572	4 Transfer out to General Fund	287,300			4
5				5				5
6				6				6
7				7				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15 Reserve for Future Debt Service (Restricted)	100,000			15
16	210,990	120,938	0	16. <b>UNAPPROPRIATED ENDING FUND BALANCE</b>	0		0	16
17	515,664	472,485	1,946,572	17. <b>TOTAL REQUIREMENTS</b>	595,000		0	17

# RESOURCES

**FORM  
LB-20**

**General Fund**  
(Fund)

**Tillamook Urban Renewal Agency**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year <u>2016-2017</u>			
	Actual		Adopted Budget This Year <u>2015-2016</u>		Proposed By Budget Officer	Approved By Budget Committee	Budget Adopted By Governing Body	
	Second Preceding Year <u>2013-2014</u>	First Preceding Year <u>2014-2015</u>						
				Beginning Fund Balance:				
1	112,131	49,432	345,000	1 Available cash on hand* (cash basis)	331,200			1
2	73	28	600	2 Interest Investment Earnings	2,000			2
3	30,426	34,588	43,150	3 Long Term Loan Repayment (to Agency)	163,600			3
4	0	0	1,000	4 Late Charges and Fees	1,000			4
5	14,989	248,775	0	5 Deposit/Refund	0			5
6				6				4
7				7				6
8				8				7
9				9				8
10				10				9
11				11				10
12				12				11
13				13 <b>OTHER RESOURCES</b>				12
14	0	0	20,000	14 Grants and Donations	20,000			13
15	0	137,728	261,750	15 Obligated Loan Proceeds	775,000	0		14
16	98,280	0	1,440,000	16 Public Project Loan Proceeds	200,000			15
17	0	0	0	17 Private Project Loan Proceeds	350,000			16
18	136,627	183,500	314,572	18 Transfer in from TIF	287,300			17
19				19				18
20				20				19
21				21				20
22				22				21
23				23				22
24				24				23
25				25				24
26				26				25
27				27				26
28				28				27
29				29				28
30				30				29
31				31				30
32				32				31
33	392,526	654,051	2,426,072	33 <b>TOTAL RESOURCES</b>	2,130,100	0	0	32

\*Includes Unappropriated Balance Budgeted Last Year

**DETAILED EXPENDITURES**

**FORM  
LB-31**

**General Fund  
(Fund)**

**Tillamook Urban Renewal Agency**

Line Item	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2016-2017			
	Actual		Adopted Budget This Year 2015-2016				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2013-2014	First Preceding Year 2014-2015								
1				<b>Materials &amp; Services</b>						1
2	143	97	200	2 Bank Fees			250			2
3	44,053	45,387	48,000	3 IGA Services			48,000			3
4	12,176	616	30,000	4 Legal Services			10,000			4
5	1,034	1,180	2,000	5 Advertising/Publications Notices			2,000			5
6	758	363	1,000	6 Agency/Community Meeting Expense			1,000			6
7	400	179	1,500	7 Office Supply			1,500			7
8	0	26	200	8 Postage			150			8
9	0	0	19,000	9 Consulting Fees/Professional Services			10,000			9
10	14,285	6,300	6,500	10 Financial/Audit Services			6,500			10
11	38	0	100	11 Internet Web Services			100			11
12	1,702	882	2,500	12 Conference and Education			2,500			12
13	0	0	1,000	13 Appraisals and Inspections			1,000			13
14	315	0	100	14 Agency Loan Fees			5,000			14
15	483	0	0	15 Insurance			0			15
16	0	413	2,000	16 Other Types of Expense			2,000			16
17				17						17
18				18						18
19	<b>75,387</b>	<b>55,443</b>	<b>114,100</b>	<b>Sub Total Materials &amp; Services</b>			90,000	0	0	19
20				20						20
21				<b>Capital Outlay</b>						21
22	600	0	100,000	22 Private Façade Loan & Grants			450,000			22
23	8,329	5,095	311,750	23 Public Streetscape/Neighborhood/Beautification Projects			575,100			23
24	0	0	0	24 Land Property Purchase Development			0			24
25	258,607	240,333	1,598,722	25 Obligated Agency Approved Project			725,000			25
26	0	0	20,000	26 Grants & Donations (to Agency)			20,000			26
27	171	2,253	1,500	27 Project Fees			5,000			27
28		0	60000	28 Match Commitments			50,000			28
29				29						29
30	<b>267,707</b>	<b>247,681</b>	<b>2,091,972</b>	<b>Sub-Total Capital Outlay</b>			1,825,100		0	30
31				31						31
32	0	0	0	32 Transfer to TIF account			0			32
33				33						33
34	<b>343,094</b>	<b>303,124</b>	<b>2,207,572</b>	<b>TOTAL EXPENDITURES</b>						34
35	49,432	92,000	220,000	35 UNAPPROPRIATED ENDING FUND BALANCE 10% (restricted)			215,000			35
36	<b>392,526</b>	<b>395,124</b>	<b>2,427,572</b>	<b>TOTAL RESOURCES</b>			2,130,100	0	0	36

# NOTICE OF BUDGET COMMITTEE MEETING

## Tillamook Urban Renewal Agency

A public meeting of the Budget Committee of the **Tillamook Urban Renewal Agency**, State of Oregon, **Tillamook County**, to discuss the budget for the fiscal year July 1, 2016 to June 30, 2017, will be held at **Tillamook City Hall, 210 Laurel Avenue, Tillamook OR 97141**. The meeting will take place on **April 25, 2016** at **5:30 PM**.

The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

A copy of the budget document may be inspected or obtained on or after **April 22, 2016** at **Tillamook City Hall, 210 Laurel Avenue, Tillamook OR 97141**, between the hours of **8:00 AM** and **4:00 PM**.

150-504-073-1 (Rev 1/16)

City of Tillamook  
Budget Calendar  
Fiscal Year 2016/2017

	BUDGET COMMITTEE	URBAN RENEWAL BUDGET COMMITTEE
<b><u>PREPARING THE BUDGET</u></b>		
<b>1. BUDGET OFFICER APPOINTED.</b> Each local government must have a budget officer, either appointed by the governing body or designated in the local government's charter. The budget officer is under the supervision of either the executive officer or the governing body.	Paul Wyntergreen	
Council to appoint budget committee members.	April 4, 2016	
Council to set two budget committee meeting dates for both budgets.	#1) April 25, 2016 #2) May 16, 2015	
<b>2. PROPOSED BUDGET PREPARED.</b> The budget officer is responsible for preparing or supervising the preparation of the proposed budget for presentation to the budget committee and to be available to the public.	April 22, 2016	
<b><u>APPROVING THE BUDGET</u></b>		
<b>3. BUDGET OFFICER PUBLISHES NOTICE.</b> When the proposed budget and the budget message are ready, the budget officer publishes a "Notice of Budget Committee Meeting." It must be published at least twice, 5 to 30 days before the scheduled budget committee meeting date, separated by at least 5 days. One notice may be published once in a newspaper (5 to 30 days prior to the scheduled budget committee meeting) as long as it is also published on the local government's website at least 10 days before the meeting.	Website Notice - April 15, 2016 Published Notice - April 20 2016 (submit to newspaper by April 15 before noon)	
Prepare budget committee packets for pickup.	April 22, 2016	
<b>4. BUDGET COMMITTEE MEETS.</b> At least one meeting must be held to 1) receive the budget message and budget document, and 2) hear the public. The budget officer provides a copy of the proposed budget to each member of the budget committee. The copies may be distributed at the advertised meeting. When the budget is given to the budget committee, it becomes a public record and must be made available to the public.	1) April 25, 2016      2) May 16 2016	
<b>5. COMMITTEE APPROVES BUDGET.</b> When the budget committee is satisfied with the proposed budget, including any additions to or deletions from the one prepared by the budget officer, the budget is approved.	April 25, 2016 or May 16, 2016	
<b><u>ADVERTISING AND HOLDING HEARINGS</u></b>		
<b>6. NOTICE OF BUDGET HEARING AND FINANCIAL SUMMARY.</b> The budget summary and notice of budget hearing are published at the same time. If the hearing notice is published by newspaper only one publication is required and there is no internet publication requirement. The budget summary and hearing notice are published not less than 5 days or more than 30 days before the budget hearing.	Submit to newspaper before May 20th at noon for publication on May 25, 2016 (publish once at least 5 days prior, but not more than 30 days prior to meeting date)	
<b>7. BUDGET HEARING HELD.</b> After the budget is approved, a budget hearing must be held by the governing body. The budget hearing must be held by the governing body on the date specified on the public notices. The purpose of the hearing is to receive citizen's testimony on the budget. Additional hearings may be held, and all hearings are open to the public.	June 20, 2016 @ 7:00 p.m.	June 8, 2016 @ 5:30 p.m.
<b><u>ADOPTING THE BUDGET</u></b>		
<b>8. BUDGET ADOPTED, APPROPRIATIONS MADE, TAX LEVY DECLARED AND CATEGORIZED.</b> By law the governing body may make changes in the approved budget before or after it is adopted, but no later than the beginning of the fiscal year to which the budget relates. After the budget hearing, the governing body adopts the budget. It should not be formally adopted until the latter part of June so last-minute revisions can be incorporated.	Adoption June 20, 2016 7:00 p.m.	UR Adoption June 8, 2016 5:30 p.m.
1. The governing body must enact a resolution to formally adopt the budget.	Resol. #	Resol. #
2. The governing body must enact a resolution to make appropriations.	Resol. #	Resol. #
3. The governing body must enact a resolution to levy & categorize any tax.	Resol. #	Resol. #
<b><u>9. BUDGET FILED AND LEVY CERTIFIED.</u></b>		
1. Districts levying a property tax must submit to the county assessor's office on or before July 15: 2 copies of notice of levy and the categorization certification, and two copies of the four resolutions. At the same time, one copy of the complete budget should go to the county clerk.	File July 1, 2016	UR - File July 1, 2016

# Tillamook Urban Renewal Agency – Project Commitments

April 18, 2016

<b>OUTSTANDING COMMITMENTS</b>		
Coliseum Theater - Sheila Zerngast	<b>\$4,038</b>	private
Hoquarton House	<b>\$13,762</b>	private
Candace Ryding Project	<b>\$64,025</b>	private
Tillamook County Hoquarton House Parking Lot	<b>\$20,000</b>	public
City Bike and Skate Park	<b>\$160,000</b>	public
Crosstown Connections Grant Match	<b>\$50,000</b>	public
Town Center Community Clock	<b>\$4,000</b>	public
Tillamook Lightwave	<b>\$20,000</b>	public
2nd Street Pilot Project	<b>\$265,000</b>	public
de Garde Brewing	<b>\$100,000</b>	private
1st Street Ally Underground Electrical	<b>\$50,850</b>	public
Tillamook Senior Center	<b>\$37,710</b>	private
TOTAL	<b>\$789,385</b>	

# Appendix

## **Goal One:**

*Promote private development to increase the City's economic base.*

*Objectives:*

- *Improve the ratio of profitable business to residential growth within the City and immediate area surrounding the district.*
- *Improve streets, streetscapes, parks, and public buildings and spaces to enhance investment and development of existing commercial areas within the City and district.*
- *Assist property owners in rehabilitating existing buildings and property to accommodate more profitable and alluring commercial businesses.*
- *Increase the number of family wage jobs within the district.*
- *Help create economic vitality by promoting and creating activities and encouraging uses that bring a significant amount of new business activity and new people into the downtown area.*
- *Support and assist in implementing the City's Comprehensive & Town Center Plans.*

## **Goal Two:**

*Improve and retain existing profitable businesses.*

*Objectives:*

- *Entice private investments in new development and redevelopment in the commercial area of the district.*
- *Encourage retention and expansion of profitable businesses within the commercial areas of the district.*
- *Support and assist in implementing the City's Comprehensive and Town Center plans.*

## **Goal Three:**

*Provide efficient, safe, and effective streets, streetscapes and open spaces.*

*Objectives:*

- *Enhance streetscapes by installing street lighting, street furniture, banners, planters, and other amenities.*
- *Reconstruct existing roadways and sidewalks where needed and in a manner meeting the objectives of the Plan.*
- *Construct new streets to provide connectivity and encourage private investment.*
- *Address and improve pedestrian safety on Main and Pacific Avenues.*
- *Improve pedestrian and bicycle access to and through the renewal area.*
- *Create pedestrian spaces that are attractive areas for residents and employees that stimulate economic activity and enhance livability.*
- *Construct or reconstruct utilities (including electrical, water, sewer, and storm sewer) as necessary to encourage and permit development of private properties and public amenities.*

**Goal Four:**

*Maintain, remodel, and construct public parks and open spaces, public facilities and public safety facilities to maintain and enhance safety in the renewal area and increase public utilization of the renewal area.*

*Objectives:*

- *Evaluate the adequacy of public facilities serving the renewal area.*
- *Repair, improve, or construct new public facilities to enable appropriate service within the renewal area.*
- *Develop convenient, attractive parking facilities close to shopping, entertainment, and business destinations.*
- *Improve or construct public parking facilities to support profitable business and activities in the area.*

**Goal Five:**

*Upgrade and repair existing buildings within the renewal area.*

*Objectives:*

- *Improve the appearance of existing buildings in order to enhance the overall aesthetics of the renewal plan.*
- *Repair and improve existing historical buildings for architectural continuity and a revitalized appearance.*
- *Improve the safety of older buildings in regards to seismic stability, fire safety, building code compliance and accessibility to persons with disabilities by repairing or upgrading existing buildings to current code.*
- *Promote the redevelopment of existing buildings and areas that are inconsistent with the goals and objectives of this Plan in manners that benefit the entire economic development effort and the property owners.*

**Goal Six:**

*Provide for new housing units that collectively reflect a diversity of housing types, occupancy (rental and owner occupied) and income levels in the City.*

*Objectives:*

- *Provide a wide range of housing opportunities to accommodate households at all income levels, including low income, moderate-income, and market rate rental and owner-occupied housing which support prospective residential markets in, adjacent to, and near the area.*
- *Provide assistance to help maintain and assist in the rehabilitation of the stock of existing housing in the renewal area.*
- *Assist in the development of quality housing for a range of household incomes that are representative of the City as a whole.*
- *Rehabilitate existing housing stock.*