

CITY OF TILLAMOOK RIGHT-OF-WAY USE PERMIT

CITY OF TILLAMOOK - PLANNING DEPARTMENT
210 LAUREL AVENUE, TILLAMOOK, OR 97141
503-842-3443

ROW USE PERMIT NUMBER: **ROW-**____-____ **City Assigned Contact:** _____

APPLICANT: _____

MAILING ADDRESS: _____ PHONE: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHYSICAL ADDRESS (IF DIFFERENT): _____

CITY: _____ STATE: _____ ZIP CODE: _____

CONTACT(S) DURING THE TIME ROW WILL BE USED: _____ PHONE NUMBER _____

PURPOSE FOR PERMIT (WHAT IS THE NEED?, PLAN (ATTACH PLAN AS NEEDED), WHAT ACTIVITY WILL OCCUR IN THE RIGHT-OF-WAY?).

DESCRIBE RESOURCES, SIGNS ETC THAT WILL BE PLACED IN THE RIGHT-OF-WAY.

DATES AND HOURS THAT RIGHT-OF-WAY USE WILL OCCUR.

LOCATION INFORMATION

SITE DESCRIPTION: _____

TWP: ____ RNG: ____ SEC: ____ TAX LOT: ____ LOT: ____ BLOCK: ____ ADDITION: _____

Requirements:

- ___ 1. A minimum distance of five (5) feet shall be maintained as unobstructed walkway between merchandise placed on said sidewalk and the closest physical obstruction (meter post, sign post, planting containers, trees or motor vehicles).
- ___ 2. No obstruction shall be allowed to remain on the sidewalk or street between the hours of 9:00 p.m. and 7:00 a.m.
- ___ 3. The holder of a permit shall assume full responsibility for maintaining said obstruction on a safe, orderly, and presentable fashion.
- ___ 4. Any type of signing/advertising standing alone shall directly abut the building to prevent visual obstruction to motor vehicle operations and pedestrian free travel and be removed from the sidewalk between the hours of 9:00 p.m. and 7:00 a.m. unless approved by permit.
- ___ 5. If the proposed use is to be stationary, a site drawing shall be provided with this application showing the location of the proposed use in the R.O.W., in relation to adjacent buildings and other surroundings. If the proposed use is to be mobile, and is not proposed to be at one location for more than 12 hours, a picture of the use and proposed route shall be provided with this application.
- ___ 6. All streets, or other city ROW where 'no parking allowed' is granted shall be posted by the applicant for 48 hours prior to the actual effective time that 'no parking' shall commence, with city approved signs, or no enforcement or removal of parked vehicles in the permitted area shall occur.
- ___ 7. All city insurance requirements shall be met.
- ___ 8. Permit may not be approved for any activity, advertisement or product that violates local, state or federal law or restriction.
- ___ 9. Trash collection and removal shall be defined if the activity, request indicates there may be a need.
- ___ 10. If activity affects parking, a parking plan, to include applicant-supplied signage, is required.
- ___ 11. If activity affects traffic, a traffic plan, to include applicant-supplied signage, is required.
- ___ 12. If activity has areas of security concern, (i.e. beer gardens, alcohol service etc), fencing, screening and qualified security staffing is required, subject to Tillamook City Police Chief approval.
- ___ 13. Applicant is required to have a plan to notify affected businesses, residents of any temporary restrictions or conflicts that may occur during the activity.
- ___ 14. Request for enforcement waiver of any city code shall specifically identify which code section(s) are being submitted for waiver, with duration also indicated.
- ___ 15. Other Requirements _____

Definitions:

Exclusive use and control, shall indicate that the area identified in a closure is set aside for the specific use of the applicant during those dates and times indicated and all person(s) and vehicles entering the closure shall be by the permission of the applicant, allowing for removal of person(s) and or vehicle(s) that do not have the permission of the applicant to occupy that area.

I hereby certify that the above information is correct and understand that issuance of a permit based on this application will not excuse me from complying with effective Ordinances and Resolutions of the City of Tillamook and Statutes of Oregon, despite any errors on the part of the issuing authority in checking this application.

APPLICANT'S SIGNATURE: _____ DATE: _____

	DEPARTMENT	APPROVED BY:	DATE:	RECEIPT NO.
	PLANNING & ZONING			RIGHT-OF-WAY USE PERMIT COST \$
	PUBLIC WORKS			ADDITIONAL COSTS \$
	FIRE DEPARTMENT			TOTAL \$
	POLICE DEPARTMENT			
	CITY MANAGER			
	TILLAMOOK COUNTY			

FEES ARE NOT REFUNDABLE.

THIS APPLICATION FORM IS NOT A ZONING PERMIT, PUBLIC WORKS PERMIT, OR SIGN PERMIT.

THIS APPLICATION EXPIRES AT THE END OF THE CALENDAR YEAR.