



210 Laurel Avenue • Tillamook, OR 97141
 phone 503-842-2472 • fax 503-842-3445

Submittal Review Checklist

Project: Tillamook Bike and Skate Park Design-Build Project

Date RFP Released: Week of October 20, 2014

Closing Date: Thursday, November 13, 2014 @ 2:00 p.m.

Date: 11/13/14 10:08 AM

Firm Name: Spohn Ranch

Submittal Criteria	Met	Not Met
Proposers must provide five (5) originals of the proposal clearly marked "Proposal for Tillamook Bike and Skate Park Design-Build Project"	✓	
Proposals must be signed by a principal member of the proposing company capable of binding the company.	✓	
Identify office location, capacity, capability and availability to perform the work, size of the organization, year the firm began doing business, and the availability of personnel to work with the project.	✓	
Describe your firm's experience designing and constructing permanent, concrete municipal bike and/or skate park facilities.	✓	
Identify the key staff members who will be assigned to the City for this project. Describe their qualifications and roles, and provide a brief description of the extent of their professional experience and responsibilities working with similar accounts within the last five (5) years.	✓	
Describe your familiarity with similar municipal projects with respect to cost control, value engineering, quality of work, ability to meet schedules and contract administration. Provide a list of private and municipal clients your firm has worked with during the past five (5) years including a detailed description of work products delivered on similar engagements. This should include the client, contact name and position, and telephone number.	✓	
Provide information regarding your previous experience in assisting communities with fundraising opportunities in the completion of this type of project.	✓	
Address each of the evaluation criteria set forth in Section <u>1.0</u> .	✓	
<u>Acknowledge Addendum #1</u>	✓	
Provide any other information that supports the scope of services to be provided in this RFP or considered relevant by your firm.	N/A	N/A

City Manager
(503) 374-1829

Planning
(503) 842-3443

Public Works & Utilities
(503) 842-2343

City Recorder/Finance
(503) 842-3450

City Police
(503) 842-2522

Urban Renewal
(503) 374-1830



210 Laurel Avenue • Tillamook, OR 97141
 phone 503-842-2472 • fax 503-842-3445

Submittal Review Checklist

Project: Tillamook Bike and Skate Park Design-Build Project

Date RFP Released: Week of October 20, 2014

Closing Date: Thursday, November 13, 2014 @ 2:00 p.m.

Date: 11-13-14 10:08 AM

Firm Name: Grindline

Submittal Criteria	Met	Not Met
Proposers must provide five (5) originals of the proposal clearly marked "Proposal for Tillamook Bike and Skate Park Design-Build Project"	✓	
Proposals must be signed by a principal member of the proposing company capable of binding the company.	✓	
Identify office location, capacity, capability and availability to perform the work, size of the organization, year the firm began doing business, and the availability of personnel to work with the project.	✓	
Describe your firm's experience designing and constructing permanent, concrete municipal bike and/or skate park facilities.	✓	
Identify the key staff members who will be assigned to the City for this project. Describe their qualifications and roles, and provide a brief description of the extent of their professional experience and responsibilities working with similar accounts within the last five (5) years.	✓	
Describe your familiarity with similar municipal projects with respect to cost control, value engineering, quality of work, ability to meet schedules and contract administration. Provide a list of private and municipal clients your firm has worked with during the past five (5) years including a detailed description of work products delivered on similar engagements. This should include the client, contact name and position, and telephone number.	✓	
Provide information regarding your previous experience in assisting communities with fundraising opportunities in the completion of this type of project.	✓	
Address each of the evaluation criteria set forth in Section <u>D.</u>	✓	
<u>Acknowledge Addendum #1</u>	✓	
Provide any other information that supports the scope of services to be provided in this RFP or considered relevant by your firm.	N/A	N/A

City Manager
(503) 374-1829

Planning
(503) 842-3443

Public Works & Utilities
(503) 842-2343

City Recorder/Finance
(503) 842-3450

City Police
(503) 842-2522

Urban Renewal
(503) 374-1830



210 Laurel Avenue • Tillamook, OR 97141
 phone 503-842-2472 • fax 503-842-3445

Submittal Review Checklist

Project: Tillamook Bike and Skate Park Design-Build Project

Date RFP Released: Week of October 20, 2014

Closing Date: Thursday, November 13, 2014 @ 2:00 p.m.

Date: Nov. 13, 2014 @ 2:00 pm

Firm Name: Dreamland

Submittal Criteria	Met	Not Met
Proposers must provide five (5) originals of the proposal clearly marked "Proposal for Tillamook Bike and Skate Park Design-Build Project"	✓	
Proposals must be signed by a principal member of the proposing company capable of binding the company.	✓	
Identify office location, capacity, capability and availability to perform the work, size of the organization, year the firm began doing business, and the availability of personnel to work with the project.	✓	
Describe your firm's experience designing and constructing permanent, concrete municipal bike and/or skate park facilities.	✓	
Identify the key staff members who will be assigned to the City for this project. Describe their qualifications and roles, and provide a brief description of the extent of their professional experience and responsibilities working with similar accounts within the last five (5) years.	✓	
Describe your familiarity with similar municipal projects with respect to cost control, value engineering, quality of work, ability to meet schedules and contract administration. Provide a list of private and municipal clients your firm has worked with during the past five (5) years including a detailed description of work products delivered on similar engagements. This should include the client, contact name and position, and telephone number.	✓	
Provide information regarding your previous experience in assisting communities with fundraising opportunities in the completion of this type of project.		✓
Address each of the evaluation criteria set forth in Section <u>F.D.</u>		✓
<u>Acknowledge Addendum #1</u>		✓
Provide any other information that supports the scope of services to be provided in this RFP or considered relevant by your firm.	N/A	N/A

electronic

City Manager
(503) 374-1829

Planning
(503) 842-3443

Public Works & Utilities
(503) 842-2343

City Recorder/Finance
(503) 842-3450

City Police
(503) 842-2522

Urban Renewal
(503) 374-1830



210 Laurel Avenue • Tillamook, OR 97141
 phone 503-842-2472 • fax 503-842-3445

Submittal Review Checklist

Project: Tillamook Bike and Skate Park Design-Build Project

Date RFP Released: Week of October 20, 2014

Closing Date: Thursday, November 13, 2014 @ 2:00 p.m.

Date: Nov. 13, 2014 @ 2:00 p.m.

Firm Name: Evergreen Skateparks

Submittal Criteria	Met	Not Met
Proposers must provide five (5) originals of the proposal clearly marked "Proposal for Tillamook Bike and Skate Park Design-Build Project"	✓	Not Met
Proposals must be signed by a principal member of the proposing company capable of binding the company.	✓	
Identify office location, capacity, capability and availability to perform the work, size of the organization, year the firm began doing business, and the availability of personnel to work with the project.	✓	
Describe your firm's experience designing and constructing permanent, concrete municipal bike and/or skate park facilities.	✓	
Identify the key staff members who will be assigned to the City for this project. Describe their qualifications and roles, and provide a brief description of the extent of their professional experience and responsibilities working with similar accounts within the last five (5) years.	✓	
Describe your familiarity with similar municipal projects with respect to cost control, value engineering, quality of work, ability to meet schedules and contract administration. Provide a list of private and municipal clients your firm has worked with during the past five (5) years including a detailed description of work products delivered on similar engagements. This should include the client, contact name and position, and telephone number.	✓	
Provide information regarding your previous experience in assisting communities with fundraising opportunities in the completion of this type of project.		✓
Address each of the evaluation criteria set forth in Section <u>E.D.</u>	✓	
<u>Acknowledge Addendum #1</u>		✓
Provide any other information that supports the scope of services to be provided in this RFP or considered relevant by your firm.	N/A	N/A

City Manager
 (503) 374-1829

Planning
 (503) 842-3443

Public Works & Utilities
 (503) 842-2343

City Recorder/Finance
 (503) 842-3450

City Police
 (503) 842-2522

Urban Renewal
 (503) 374-1830

210 Laurel Avenue • Tillamook, OR 97141
phone 503-842-2472 • fax 503-842-3445

Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: Spohn Ranch Skateparks

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>35</u> /35 Points
2. Statement of Understanding and Project Approach	<u>25</u> /25 Points
3. Experience	<u>30</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>100</u> /100 Points

Reviewer Name: Aaron Palter

210 Laurel Avenue • Tillamook, OR 97141
phone 503-842-2472 • fax 503-842-3445

**Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon**

Proposal Review - Score Sheet

Proposer's Name: Grindline Concrete Skatepark Design & Construction

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>30</u> /35 Points
2. Statement of Understanding and Project Approach	<u>20</u> /25 Points
3. Experience	<u>30</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>90</u> /100 Points

Reviewer Name: Aaron Palter

210 Laurel Avenue • Tillamook, OR 97141
phone 503-842-2472 • fax 503-842-3445

Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: Evergreen Skateparks LLC

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>20</u> /35 Points
2. Statement of Understanding and Project Approach	<u>10</u> /25 Points
3. Experience	<u>20</u> /30 Points
4. Availability	<u>5</u> /10 Points
TOTAL POINTS	<u>55</u> /100 Points

Reviewer Name: Aaron Palter

Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: Spohn Ranch

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>35</u> /35 Points
2. Statement of Understanding and Project Approach	<u>25</u> /25 Points
3. Experience	<u>30</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>100</u> /100 Points

Reviewer Name: Jeff Percy

Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: Asindine

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>20</u> /35 Points
2. Statement of Understanding and Project Approach	<u>25</u> /25 Points
3. Experience	<u>30</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>85</u> /100 Points

Reviewer Name: Jeff Percy

Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: Evergreen Skateparks

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>25</u> /35 Points
2. Statement of Understanding and Project Approach <i>Is phase 2 extra? is it included?</i>	<u>15</u> /25 Points
3. Experience	<u>30</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>80</u> /100 Points

Reviewer Name: Jeff Percy



Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: EVERGREEN SKATEPARKS

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>30</u> /35 Points
2. Statement of Understanding and Project Approach	<u>22</u> /25 Points
3. Experience	<u>25</u> /30 Points
4. Availability	<u>9</u> /10 Points
TOTAL POINTS	<u>86</u> /100 Points

Reviewer Name: DAVE SUTTON



Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: SPAIN RANCH SKATEPARKS

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>27</u> /35 Points
2. Statement of Understanding and Project Approach	<u>20</u> /25 Points
3. Experience	<u>28</u> /30 Points
4. Availability	<u>8</u> /10 Points
TOTAL POINTS	<u>83</u> /100 Points

Reviewer Name: DAVE SCARON



Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: CRINDLINE SKATEPARKS

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>22</u> /35 Points
2. Statement of Understanding and Project Approach	<u>20</u> /25 Points
3. Experience	<u>27</u> /30 Points
4. Availability	<u>9</u> /10 Points
TOTAL POINTS	<u>78</u> /100 Points

Reviewer Name: DAVE GILSON

**Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon**

Proposal Review - Score Sheet

Proposer's Name: Spohn Ranch

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>30</u> /35 Points
2. Statement of Understanding and Project Approach	<u>25</u> /25 Points
3. Experience	<u>30</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>95</u> /100 Points

Reviewer Name: Olsen

Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: Evergreen Skatparks, LLC

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>30</u> /35 Points
2. Statement of Understanding and Project Approach	<u>20</u> /25 Points
3. Experience	<u>25</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>85</u> /100 Points

Reviewer Name: Olsen

Request for Proposals (RFP)
Professional Services to Design and Construct a Bike and Skate Park
for the City of Tillamook, Tillamook County Oregon

Proposal Review - Score Sheet

Proposer's Name: Anndline

Section D. Evaluation Criteria	Score
1. Design Proposal	<u>20</u> /35 Points
2. Statement of Understanding and Project Approach	<u>20</u> /25 Points
3. Experience	<u>20</u> /30 Points
4. Availability	<u>10</u> /10 Points
TOTAL POINTS	<u>70</u> /100 Points

Reviewer Name: Olson

Request for Proposals (RFP) Professional Services to Design and Construct a Bike and Skate Park for the City of Tillamook, Tillamook County Oregon

*11/21/2014 4:30 pm -
Meeting @ Till. Co. Library*

Evaluation Committee – Proposal Review Scoring Results

RESULTS BY SCORING

Reviewer	Evergreen ____/100	Grindline ____/100	Spohn Ranch ____/100
Reviewer #1 <i>Aaron</i>	55	90	100
Reviewer #2 <i>Jeff</i>	80	85	100
Reviewer #3 <i>David S.</i>	86	78	83
Reviewer #4 <i>Melanie</i>	85	70	95
Reviewer #5 <i>Dave</i>	89	65	76
Total Scores	395	388	454

RESULTS BY RANKING

Reviewer	Evergreen	Grindline	Spohn Ranch
Reviewer #1	3	2	1
Reviewer #2	3	2	1
Reviewer #3	1	3	2
Reviewer #4	2	3	1
Reviewer #5	1	3	2
Total Rank (Lowest is #1)	10	13	7

**Scores were verbally provided @ Meeting.*

Recommendation: Spohn Ranch